

# The New Britain Transportation Company

## Bus Charter Reservation

Please fax this form to:

School Buses (860) 276-8832

Coaches (860) 828-7658

Today's Date: \_\_\_\_\_ Date of Charter: \_\_\_\_\_ Quote only: \_\_\_\_\_  
Quote & Book: \_\_\_\_\_

Type of Bus: School Bus # of \_\_\_\_\_ (Seating Capacity 52 Adults 2 per seat)  
Mini School Bus # of \_\_\_\_\_ (Seating Capacity 13 Adults 2 per seat)  
Coach # of \_\_\_\_\_ (Seating Capacity 44 Adults or Children)  
Mini coach # of \_\_\_\_\_ (Seating Capacity 14 Adults or Children)  
AT Bus # of \_\_\_\_\_ (Seating Capacity 48 Adults or Children)  
(AT buses/mini coach are **not** lavatory equipped)  
Bus to remain with group. Yes or No (circle one)

Name of group: \_\_\_\_\_ Group Leader: \_\_\_\_\_

Pick up location: \_\_\_\_\_

Departure Time: \_\_\_\_\_ AM/PM Arrive at Destination: \_\_\_\_\_ AM/PM  
(Bus arrives 10 minutes prior to departure)

Destination: \_\_\_\_\_  
\_\_\_\_\_

Leave Destination: \_\_\_\_\_ AM/PM Arrive back at pick up: \_\_\_\_\_ AM/PM

If stopping on return trip for lunch/dinner or other reasons we need to know prior to the trip.  
If a group is scheduled to leave at a designated time, they must make proper planning to do so. Permission is needed from NBT office in order to delay departure. Buses are scheduled for other activities and MUST depart at the scheduled time.

*Your cooperation is very much needed and appreciated.*

**\*\*Group leaders need to be fully aware of this and will be held responsible for extra charges. \*\***

Special Instructions: \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_  
(please print)

Signature: \_\_\_\_\_

Billing Information: \_\_\_\_\_  
(Address)

Telephone Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

*Please receive confirmation of bus availability with NBT prior to finalizing your trip dates & plans. We will contact you via telephone, fax, mail or e-mail with confirmation.*

**"NBT" will not be held responsible if you do not have a confirmation.**

Mileage: \_\_\_\_\_ Hours: \_\_\_\_\_ Other: \_\_\_\_\_ Total Cost: \_\_\_\_\_

Confirmation: \_\_\_\_\_ By: \_\_\_\_\_ Trip Booked: \_\_\_\_\_ By: \_\_\_\_\_

Charter number: \_\_\_\_\_ Customer number: \_\_\_\_\_